

**Minutes of the Board of Directors
Conroe Industrial Development Corporation
Regular Board Meeting of August 18, 2022**

On August 18, 2022 the Board of Directors of the Corporation did meet in the Council Chambers of the Conroe City Hall located at 300 West Davis Street in Conroe, Texas, written notice of the time, place and subject of said public meeting having been previously given in accordance with Texas Government Code, Chapter 551 and to each Director of the Corporation in the manner provided by law.

All of the following members were present:

- Hector Forestier
- Keaton Hineman
- Curt Maddux
- Chip VanSteenberg
- George Waggoner
- Howard Wood
- Todd Yancey

Members absent were:

Other persons in attendance included:

- Collin Boothe, Interim Chief Financial Officer
- Gary Scott, City Attorney, Interim City Administrator
- Danielle Scheiner, Executive Director CEDC
- Laura Lea Palmer, Deputy Director CEDC & CIDC Board Secretary
- Jennifer Matthews, Associate Director of CEDC

A quorum of the Board was present and Chairman George Waggoner convened the meeting at 4:00 pm.

Item 1. Minutes of the Prior Meeting(s)

A motion was made by **Director Yancey** and seconded by **Director Hineman** to:

Approve July 2022 minutes

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
Waggoner			
Wood			
VanSteenberg			
Yancey			

The motion was passed and adopted.

***At this time Chairman George Waggoner requested to move to item number 3 on the agenda in order to elect a new President and Treasurer of CIDC before continuing in the meeting agenda**

Item 3. **Elect CIDC President and Treasurer**

A motion was made by Director Maddux and seconded by Director Hineman to:

Elect Chip VanSteenberg as President of CIDC and Collin Boothe as Treasurer of CIDC

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
Waggoner			
Wood			
VanSteenberg			
Yancey			

The motion was passed and adopted

***Chairman Waggoner continued the meeting with agenda item 2 and took the rest of the agenda items in the order it was prepared**

Item 2. **Consider Approval of the June 2022 Financials**

The June 2022 financials were presented by Collin Boothe

A motion was made by Director VanSteenberg and seconded by Director Yancey to:

Approve the June 2022 Financials as presented

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
Waggoner			
Wood			
VanSteenberg			
Yancey			

The motion was passed and adopted

Item 2-A. **Provide architectural review and consider approval of site plan and rendering of Lovett Industrial project in Conroe Park North**

A motion was made by Director Yancey and seconded by Director Forestier to:

Approve the plans as presented

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			

Waggoner			
Wood			
VanSteenberg			
Yancey			

The motion was passed and adopted

- Item 4. **Chairman George Waggoner recessed the open meeting at 4:10 pm in order to conduct closed session deliberation(s) concerning:**
a) **The offer of financial incentives – Gov. Code § 551.087**
b) **Purchase, exchange or value of real property § 551.**

The meeting was reconvened at 4:33pm

- Item 8. **Consider contract(s)/offer(s) for sale of CIDC owned property**

No action was taken

- Item 9. **Executive Director’s Report**

Danielle Scheiner gave an updated activity and status report to the board

- Item 10. **Payment of Invoices**


No invoices to be paid at this time

With no further items for discussion, a motion to adjourn the meeting was made by **Director VanSteenberg** and seconded by **Director Yancey**. The meeting was adjourned at 4:40 pm.

Certificate of Corporate Secretary

I hereby certify that the above and foregoing minutes were approved and adopted by majority vote of the Board of Directors on the 15 day of September, 2022.

Signed this 15 day of September, 2022.



Laura Lea Palmer, CIDC Board Secretary