

**Minutes of the Board of Directors
Conroe Industrial Development Corporation
Regular Board Meeting of December 16, 2021**

On December 16, 2021 the Board of Directors of the Corporation did meet in the Council Chambers of the Conroe City Hall located at 300 West Davis Street in Conroe, Texas, written notice of the time, place and subject of said public meeting having been previously given in accordance with Texas Government Code, Chapter 551 and to each Director of the Corporation in the manner provided by law.

All of the following members were present:

George Waggoner
Raymond McDonald
Todd Yancey
Duke Coon
Chip VanSteenberg
Keaton Hineman
Curt Maddux

Members absent were:

Other persons in attendance included:

Paul Virgadamo, City Administrator & CIDC President
Gary Scott, City Attorney
Steve Williams, Asst. City Administrator & Chief Financial Officer, CIDC Treasurer
Danielle Scheiner, Executive Director CEDC
Laura Lea Palmer, Deputy Director CEDC & CIDC Board Secretary
Jennifer Matthews, Associate Director CEDC
Chris Bogert, City Engineer

A quorum of the Board was present and the Chairman, George Waggoner convened the meeting at 4:00 pm.

Item 1. Minutes of the Prior Meeting(s)

A motion was made by **Director Maddux** seconded by **Director Yancey** to:

Approve November 2021 minutes

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Yancey			
McDonald			
Waggoner			
VanSteenberg			
Coon			

Hineman			
Maddux			

The motion was passed and adopted.

Item 2. **October Monthly Financial Report**

A motion was made by **Director VanSteenberg** seconded by **Director Yancey** to:

-Danielle Scheiner noted that the recent land sales were not reflected in this report.

Approve the October Monthly Financial Report as presented

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Maddux			
Yancey			
McDonald			
Waggoner			
Coon			
VanSteenberg			
Hineman			

The motion was passed and adopted.

Item 3. **Consider a request for 2.71 acres to be conveyed to The City of Conroe as a combination utility and access easement for property adjacent to Conroe Park North.**

A motion was made by **Director Coon** and Seconded by **Director Hineman** to:

-Chris Bogert explained where the property is in Conroe Park North and the kind of access that is needed.

Approve the conveyed 2.71 acres of land to the City of Conroe for a utility and access easement to property adjacent to Conroe Park North

Item 4. **Closed Session Deliberation(s) began at 4:10 pm concerning:**

- A) The Offer of a Financial Incentive- Gov.Code §551.087
- B) Purchase, Exchange, or Value of Real Property §551.072

Adjourned closed session and re-entered public meeting at 4:28 pm

Item 5. **Consider contract(s)/offer(s) for sale of CIDC owned property**

No action was taken

Item 6. **Executive Director's Report**

- a. Marketing and promotional activities
- b. New business prospects, expansion and relocation activities
- c. Industrial and Technology park development activities
- d. Land sales

Danielle Scheiner gave an updated activity and status report to the board.

Item 7. **Payment of Invoices**

No invoices to be paid at this time

With no further items for discussion, a motion to adjourn the meeting was made by **Director VanSteenberg** and seconded by **Director Yancey** the meeting was adjourned at 4:34 pm.

Certificate of Corporate Secretary

I hereby certify that the above and foregoing minutes were approved and adopted by majority vote of the Board of Directors on the 20 day of January, 2021.

Signed this 31 day of January, 2022.



Laura Lea Palmer, CIDC Board Secretary