

**Minutes of the Board of Directors  
Conroe Industrial Development Corporation  
Regular Board Meeting of September 14, 2023**

On September 14, 2023, the Board of Directors of the Corporation did meet in the Council Chambers of the Conroe City Hall located at 300 West Davis Street in Conroe, Texas, written notice of the time, place and subject of said public meeting having been previously given in accordance with Texas Government Code, Chapter 551 and to each Director of the Corporation in the manner provided by law.

**All of the following members were present:**

- Hector Forestier
- Keaton Hineman
- Curt Maddux
- Chip VanSteenberg
- George Waggoner
- Todd Yancey

**Members absent were:**

- Howard Wood

**Other staff in attendance included:**

- Gary Scott, City Administrator
- Mike Garner, City Attorney
- Collin Boothe, Director of Finance
- Danielle Scheiner, Executive Director CEDC
- Laura Lea Palmer, Deputy Director CEDC
- Jennifer Matthews, Associate Director CEDC
- Elizabeth West, Assistant Communications Coordinator
- Rachel Kulhavy, Finance Manager

A quorum of the Board was present and Chairman George Waggoner convened the meeting at 4:02 pm.

**Item 1. Minutes of the Prior Meeting(s)**

A motion was made by **Director Maddux** and seconded by **Director VanSteenberg** to:

**Approve August 2023 minutes**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
VanSteenberg			
Waggoner			
			Wood
Yancey			

The motion was passed and adopted

Item 2. **Consider Approval of the June 2023 Financials**

The July 2023 financials were presented by Collin Boothe

A motion was made by **Director Yancey** and seconded by **Director Forestier** to:

**Approve the July 2023 Financials as presented**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
VanSteenberg			
Waggoner			
			Wood
Yancey			

The motion was passed and adopted

Item 3. **Consider Approval of the 3rd Quarter Investment Report**

The 3<sup>rd</sup> quarter investment report was presented by Rachel Kulhavey

A motion was made by **Director Hineman** and seconded by **Director VanSteenberg** to:

**Approve the 3<sup>rd</sup> Quarter Investment Report**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
VanSteenberg			
Waggoner			
			Wood
Yancey			

The motion was passed and adopted

Item 4. **Chairman George Waggoner recessed the open meeting at 4:12 pm in order to conduct closed session deliberation(s) concerning:**

- a) **The offer of financial incentives – Gov. Code § 551.087**
- b) **Purchase, exchange or value of real property § 551.072**

The meeting was reconvened at 4:53 pm

Item 5. **Consider contract(s)/offer(s) for sale of CIDC owned property**

No action was needed

Item 6. **Executive Director's Report**

Danielle Scheiner gave an updated activity and status report to the board

Item 7. **Payment of Invoices**

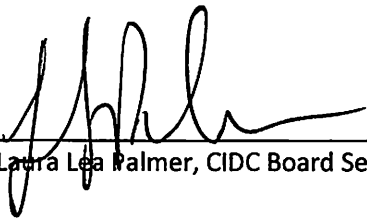
No invoices to be paid at this time

Item 8. With no further items for discussion, a motion to adjourn the meeting was made by **Director Forestier** and seconded by **Director Yancey**. The meeting was adjourned at 4:58 pm.

**Certificate of Corporate Secretary**

I hereby certify that the above and foregoing minutes were approved and adopted by majority vote of the Board of Directors on the 14 day of October 2023.

Signed this 14 day of October 2023.

  
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Laura Lea Palmer, CIDC Board Secretary