

**Minutes of the Board of Directors  
Conroe Industrial Development Corporation  
Regular Board Meeting of January 19, 2023**

On January 19, 2023 the Board of Directors of the Corporation did meet in the Council Chambers of the Conroe City Hall located at 300 West Davis Street in Conroe, Texas, written notice of the time, place and subject of said public meeting having been previously given in accordance with Texas Government Code, Chapter 551 and to each Director of the Corporation in the manner provided by law.

**All of the following members were present:**

Hector Forestier  
Keaton Hineman  
Curt Maddux  
George Waggoner  
Todd Yancey

**Members absent were:**

Chip VanSteenberg  
Howard Wood

**Other staff in attendance included:**

Gary Scott, City Administrator  
Collin Boothe, Director of Finance  
Rachel Kulhavy, Finance Manager  
Danielle Scheiner, Executive Director CEDC  
Laura Lea Palmer, Deputy Director CEDC & CIDC Board Secretary  
Sharla Smith, Marketing Manager  
Chris Bogart, City Engineer

A quorum of the Board was present and Chairman George Waggoner convened the meeting at 4:00 pm.

**Item 1. Minutes of the Prior Meeting(s)**

A motion was made by **Director Maddux** and seconded by **Director Yancey** to:

**Approve December 2022 minutes**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
Waggoner			
			Wood
			VanSteenberg
Yancey			

The motion was passed and adopted

Item 2. **Consider Approval of the November 2022 Financials**

The November 2022 financials were presented by Collin Boothe

A motion was made by **Director Forestier** and seconded by **Director Yancey** to:

**Approve the November 2022 Financials as presented**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
Waggoner			
			Wood
			VanSteenberg
Yancey			

The motion was passed and adopted

Item 3. **Consider approval of the 1<sup>st</sup> Quarter Investment Report**

The 1<sup>st</sup> quarter investment report was presented by Rachel Kulhavy

A motion was made by **Director Hineman** and seconded by **Director Maddux** to:

**Approve the 1<sup>st</sup> Quarter Investment Report as presented**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Forestier			
Hineman			
Maddux			
Waggoner			
			Wood
			VanSteenberg
Yancey			

The motion was passed and adopted

Item 4. **Closed session deliberation(s) concerning:**

- a) **The offer of financial incentives – Gov. Code § 551.087**
- b) **Purchase, exchange or value of real property § 551.072**

No executive session was needed

Item 5. **Consider contract(s)/offer(s) for sale of CIDC owned property**

No contracts to be considered

Item 6. **Executive Director's Report**

Danielle Scheiner gave an updated activity and status report to the board

Item 7. **Payment of Invoices**

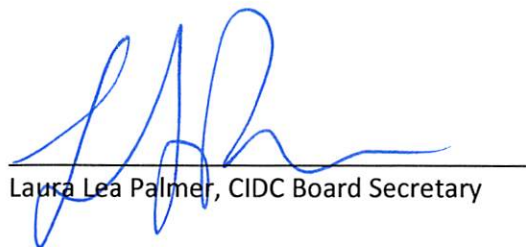
No invoices to be paid at this time

Item 8. With no further items for discussion, a motion to adjourn the meeting was made by **Director Forestier** and seconded by **Director Yancey**. The meeting was adjourned at 4:23 pm.

**Certificate of Corporate Secretary**

I hereby certify that the above and foregoing minutes were approved and adopted by majority vote of the Board of Directors on the 16 day of February, 2023.

Signed this 16 day of February, 2023.



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Laura Lea Palmer, CIDC Board Secretary