

**Minutes of the Board of Directors  
Conroe Industrial Development Corporation  
Regular Board Meeting of December 15, 2022**

On December 15, 2022 the Board of Directors of the Corporation did meet in the Council Chambers of the Conroe City Hall located at 300 West Davis Street in Conroe, Texas, written notice of the time, place and subject of said public meeting having been previously given in accordance with Texas Government Code, Chapter 551 and to each Director of the Corporation in the manner provided by law.

**All of the following members were present:**

Keaton Hineman  
George Waggoner  
Howard Wood  
Todd Yancey

**Members absent were:**

Hector Forestier  
Curt Maddux  
Chip VanSteenberg

**Other staff in attendance included:**

Gary Scott, Interim City Administrator, City Attorney  
Collin Boothe, Director of Finance  
Danielle Scheiner, Executive Director CEDC  
Laura Lea Palmer, Deputy Director CEDC & CIDC Board Secretary  
Jennifer Matthews, Associate Director of CEDC  
Chris Bogart, City Engineer

A quorum of the Board was present and Chairman George Waggoner convened the meeting at 4:00 pm.

**Item 1. Minutes of the Prior Meeting(s)**

A motion was made by **Director Wood** and seconded by **Director Yancey** to:

**Approve November 2022 minutes**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
			Forestier
Hineman			
			Maddux
Waggoner			
Wood			
			VanSteenberg
Yancey			

The motion was passed and adopted

Item 2. **Consider Approval of the October 2022 Financials**

The October 2022 financials were presented by Collin Boothe

A motion was made by Director Hineman and seconded by Director Yancey to:

**Approve the October 2022 Financials as presented**

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
			Forestier
Hineman			
			Maddux
Waggoner			
Wood			
			VanSteenberg
Yancey			

The motion was passed and adopted

Item 3. **Chairman George Waggonger recessed the open meeting at 4:04 pm in order to conduct closed session deliberation(s) concerning:**

- a) **The offer of financial incentives – Gov. Code § 551.087**
- b) **Purchase, exchange or value of real property § 551.072**

The meeting was reconvened at 4:48 pm

Item 4. **Consider contract(s)/offer(s) for sale of CIDC owned property**

No contracts to be considered

Item 5. **Executive Director’s Report**

Danielle Scheiner gave an updated activity and status report to the board and noted Jennifer Matthews 25 years of dedicated service to CEDC

Item 6. **Payment of Invoices**


No invoices to be paid at this time

Item 7. With no further items for discussion, a motion to adjourn the meeting was made by Director Wood and seconded by Director Yancey. The meeting was adjourned at 4:54 pm.

**Certificate of Corporate Secretary**

I hereby certify that the above and foregoing minutes were approved and adopted by majority vote of the Board of Directors on the 19 day of January, 2023.

Signed this 19 day of January, 2023.



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Laura Lea Palmer, CIDC Board Secretary