

**MINUTES OF THE BOARD OF DIRECTORS  
CONROE INDUSTRIAL DEVELOPMENT CORPORATION  
REGULAR BOARD MEETING OF JULY 15, 2021**

On July 15, 2021 the Board of Directors of the Corporation did meet in the Council Chambers of the Conroe City Hall located at 300 West Davis Street in Conroe, Texas, written notice of the time, place and subject of said public meeting having been previously given in accordance with Texas Government Code, Chapter 551 and to each Director of the Corporation in the manner provided by law.

**All of the following members were present:**

George Waggoner  
Chip VanSteenberg  
Raymond McDonald  
Curt Maddux  
Keaton Hineman  
Todd Yancey  
Duke Coon

**Members absent were:**

**Other persons in attendance included:**

Paul Virgadamo, President  
Steve Williams, Treasurer  
Gary Scott, City Attorney  
Danielle Scheiner, Executive Director CEDC  
Laura Lea Palmer, Board Secretary

A quorum of the Board was present and the Chairman, George Waggoner convened the meeting at 4:00 pm.

**Item 1. MINUTES OF PRIOR MEETING(S)**

A Motion by **Director Maddux** seconded by **Director McDonald** to:

APPROVE MINUTES WITH ONE CHANGE TO ITEM #3: THE MINUTES SHOULD REFLECT NO ACTION WAS TAKEN ON THE CIDC FY 21-22 BUDGET DURNING THE JUNE 17, 2021 CIDC MEETING.

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Chip VanSteenberg			
Curt Maddux			
Raymond McDonald			

Keaton Hineman  
Todd Yancey  
George Waggoner  
Duke Coon

The motion was passed and adopted.

Item 2. MONTHLY FINANCIAL REPORT

A Motion by **Director Hineman** seconded by **Director Maddux** to:

APPROVE THE MONTHLY FINANCIAL REPORT FOR MAY 2021.

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Chip VanSteenberg			
Curt Maddux			
Raymond McDonald			
Keaton Hineman			
Todd Yancey			
George Waggoner			
Duke Coon			

The motion was passed and adopted.

Item 3. REVIEW OF CIDC FY 21-22 PROPOSED BUDGET

A Motion by **Director VanSteenberg** seconded by **Director Yancey** to:

APPROVE THE PROPOSED BUDGET AS PRESENTED.

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Chip VanSteenberg			
Curt Maddux			
Raymond McDonald			
Keaton Hineman			
Todd Yancey			
George Waggoner			
Duke Coon			

The motion was passed and adopted.

Item 4. A Motion by **Director Maddux** seconded by **Director Coon** to:

ELECT LAURA LEA PALMER AS BOARD SECRETARY OF THE CIDC  
AND RATIFICATION OF ALL PRIOR ACTIONS TAKEN.

<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Chip VanSteenberg			
Curt Maddux			
Raymond McDonald			
Keaton Hineman			
Todd Yancey			
George Waggoner			
Duke Coon			


The motion was passed and adopted.

- Item 5. CLOSED SESSION DELIBERATION(S) CONCERNING:  
A) THE OFFER OF A FINANCIAL INCENTIVE - GOV. CODE §551.087  
B) PURCHASE, EXCHANGE OR VALUE OF REAL PROPERTY §551.072  
  
No action needed
- Item 6. CONTRACT(S)/ OFFER(S) FOR SALE AND PURCHASE OF LAND  
  
No action needed.
- Item 7. EXECUTIVE DIRECTOR'S REPORT - Danielle Scheiner gave an updated activity and status report.
- Item 8. PAYMENT OF INVOICES - no invoices were presented for payment.
- Item 9. With no further items for discussion, the meeting was adjourned at 4:10 pm.

#### CERTIFICATE OF CORPORATE SECRETARY

I hereby certify that the above and foregoing minutes were approved and adopted by majority vote of the Board of Directors on the 19 day of August, 2021.

Signed this 19 day of August, 2021.

  
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Board Secretary